

# Great Falls College MSU

## Dual Enrollment Withdrawal/Dropping all Classes Form

Please return completed form to: Office of the Registrar, GFC MSU, 2100 16th Ave S, Great Falls, MT 59405, or Fax 406-771-4329

The student is responsible to initiate an official withdrawal from the College. If you are dropping a class/classes after the deadline to drop online, you will receive a "W" on your transcript; this indicates that you did not complete the class but does not affect your grade point average, and you may still owe a bill to the College for those credits dropped.

<b>Name:</b>	<b>ID:</b>
<b>Mailing Address:</b>	
<b>City, State, Zip:</b>	
<b>Telephone:</b> (     )	<b>High School:</b>

Semester Withdrawing from:  Fall  Spring  Summer Year: \_\_\_\_\_

With whom did you discuss your decision to withdraw (check all that apply)?

College staff member     Faculty member     Advisor     Financial Aid  
 Fellow student     Employer     Relative

Please indicate if the following reasons contributed to your dropping your course(s) from GFC MSU.

### Academic:

- I'm unsure of my major/future goals
- My academic performance wasn't satisfactory
- I'm too far behind in my courses
- My course(s) are too challenging
- I wasn't ready for college

### Campus Engagement

- I had negative interactions with faculty
- I didn't have the amount of faculty interaction I expected
- There was insufficient academic assistance available
- I didn't have a social connection with people at the college

### Online Courses

- I didn't receive adequate training/support with D2L
- My online classes weren't what I expected
- I don't have the technical skills needed for online classes
- I didn't have the hardware or software or proctoring resources needed for online classes

### Personal/Medical Issues

- I encountered unexpected changes in finances
- Employment interferes with academics
- I'm experiencing physical/emotional health-related problems
- A family member/friend is experiencing difficulties

### Other:

\_\_\_\_\_

Do you intend to return to Great Falls College MSU?  Yes  No If yes, when? \_\_\_\_\_

I understand my bill is available on-line on Banner Web/My Info and I can access it even after I withdraw. If I am withdrawing from all of my classes after the drop/delete deadline, I will receive a "W" on my transcript; this indicates that I did not complete the class but does not affect my grade point average. I may still owe a bill to the College for credits dropped.

I understand once my course(s) are dropped I am no longer allowed to attend or participate in the course.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature (if student is under 18): \_\_\_\_\_ Date: \_\_\_\_\_

High school counselor/Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

College Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Accounts Signature: \_\_\_\_\_ Amount Due/Refund: \_\_\_\_\_

### FOR OFFICE USE ONLY

<b>Date processed:</b>	<b>Withdrawal processed by:</b>
<b>Survey Entered by:</b>	<b>Date:</b>