



Admissions
2100 16th Ave S
Great Falls, MT 59405

Phone: (406) 268-3700
Fax (406) 771-4329
dual@gfcmu.edu

REGISTRATION

DUAL ENROLLMENT

Concurrent Registration

(Student must also turn in Application packet once a semester to enroll)

Shelby High School ONLY- Spring 2024

Personal Information- REQUIRED

Full Legal Name: _____
Last First Middle

Date of Birth: ____/____/____

Student ID: _____

*You will have an ID if you have previously enrolled at Great Falls College

Name of High School: _____ Name of counselor: _____

Release of Information- REQUIRED

*The Dual Enrollment Program is a joint program between Great Falls College MSU and your high school. As a joint program, the college and your high school have determined that it is administratively necessary for enrollment, attendance, and grades earned in college courses to be shared with your high school. **No academic information from Great Falls College MSU will be released to your parents/guardians unless you expressly consent to such via the disclosure below.***

☐ I DO NOT authorize Great Falls College to discuss and/or release ANY information to a parent/guardian.

☐ I hereby authorize Great Falls College MSU to discuss and/or release the following information to my parent(s)/guardian(s) as designated below: Please check the appropriate boxes below:

☐ Grades

☐ Attendance

☐ Conduct

☐ Bills

☐ Enrollment

☐ Health or Safety Information

☐ Additional Information: _____

Name of designated Parent(s)/guardian(s): _____

Student signature: _____ Date of Authorization: _____

*student's consent expires at end of 1 year from date of student signature.

Registration Checklist- Carefully review and check each box before turning in packet

☐ I understand I must follow the College's official academic year calendar, timelines, catalog, policies, and procedures.

☐ I understand certain courses such as accounting, math, writing, some sciences, etc. need [placement scores](#). Options for placement include:

- ✓ Attach proof of placement scores such as the ACT, SAT, HiSET, or Accuplacer tests) **OR**
- ✓ Make arrangements to take the Accuplacer (Can be scheduled through GFC Testing Center via our [online scheduler](#) or by calling 406-268-3711.) **OR**
- ✓ For WRIT 101, a self-directed placement survey may be administered by GFC Academic Advisor **OR**
- ✓ Contact the Dual Enrollment Coordinator at 406-771-4390 or dual@gfcmu.edu for other options.

☐ I have approval signatures from my parent/guardian and high school official/home school administrator and have already turned in a **Dual Enrollment application packet** or plan to with this paperwork.

☐ I understand that if my Dual Enrollment application or Dual Enrollment registration paperwork is turned in with missing signatures, no placement scores, incorrect CRNs, or is otherwise found to be incomplete, I will not be registered. A reasonable effort will be made to reach out, but it is the student's responsibility to turn in a complete application and registration form on time.

Registration for Shelby High School concurrent classes only (those taught in the high school).

If you want to register for On Campus AND/OR Online Courses, please use the ON CAMPUS/ONLINE REGISTRATION FORM.

English

DE Literature and Composition with *Kristi Calvery* for 1 high school credit, 3 college credits each course

Placement required: Please visit <https://admissions.gfcmsu.edu/placement/writing.html>

<input type="checkbox"/>	Calvery	Period 5	WRIT 101	College Writing I	43045
<input type="checkbox"/>	Calvery	Period 5	LIT 110	Intro to Literature	43046

Teacher Signature: _____ Date: _____

** Required- Certifies the student meets the requirement for this class, including prerequisites, overrides, and placement scores if needed.*

Electives

Basic Microsoft Office with *Lexy Fisher* for ½ high school credit, 3 college credits

<input type="checkbox"/>	Fisher	Period 8	BGEN 105	Intro to Business	43033
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Teacher Signature: _____ Date: _____

** Required- Certifies the student meets the requirement for this class, including prerequisites, overrides, and placement scores if needed.*

Approval Signatures- REQUIRED

Student Name (Print): _____

Student Signature: _____ Date: _____

**Required*

Parent/Guardian Signature: _____ Date: _____

**Required*